

JOHN I. McCAIN LIBRARY:
Mission, Goals, Objectives, and Assessment
2007-2008

Erskine College and Theological Seminary

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John I. McCain Library: Mission, Goals, Objectives, and Assessment 2007-2008

Introductory Statement

McCain Library recognizes the importance of an overarching mission statement that governs the activities of the library. Equally as important are a set of broad goals that support the mission statement and specific objectives that address the goals. It is through the application of dynamic objectives that the library conducts annual planning and assessment on its resources, services and facilities.

Library Mission Statement

The mission of McCain Library is to meet the informational needs and intellectual pursuits of Erskine College and Theological Seminary, and the local community.

Library Goals

To fulfill our mission in support of Erskine's desire for *Christian commitment and excellence in learning*, McCain Library strives:

- To evaluate, acquire, organize, and provide information **resources** and new technologies that adequately support the curricula of the College and Seminary, the research needs of the students, the teaching and research needs of the faculties, and the general informational needs of the institution and local community.
- To offer **services** that facilitate the use of the library and the pursuit of knowledge; provide appropriate and timely access to the library's collections and other local and remote resources, both on and off campus; and encourage and enable individuals to become fully developing lifelong retrievers, evaluators, and users of information.
- To develop and maintain **facilities** that are conducive to study, research, and reflection; foster a sense of academic community; and are sufficiently sized and equipped for the preparation, organization, storage, and preservation of the library's resources.
- To employ an appropriate number of competent, qualified library **personnel** (professionals and support staff) for the implementation and maintenance of library operations, providing opportunities of professional development and training for the library staff.
- To ensure sound **administration** of library operations and effective stewardship of library resources through ongoing analysis, budgeting, planning, and assessment and by fostering productive relationships with constituencies both inside and outside the institution that promote, expand, and enhance the library's resources and services.

Library Objectives, 2007-2008

The following objectives—each addressing one or more of the library's goals—will be the focus for planning and assessment during the 2007-2008 academic year:

RESOURCES

1. To migrate the integrated library system from the Voyager system (Endeavor) to the Millennium system (Innovative Interfaces, Inc.).
2. To integrate the library's journal holdings information for all formats (online, print, and microfilm) into the online A-to-Z Journal Finder.
3. To create MARC records with LC classification numbers for 1,500 items from the Dewey collection for inclusion in the online catalog.

SERVICES

4. To evaluate the library print/copy management system.
5. To evaluate the client/server system pilot project initiated in 2006-2007.
6. To evaluate McCain Library's participation in the Federal Depository Library Program.
7. To work on the development and release of a next generation library website.

FACILITIES

8. To conduct a site feasibility study for a new library facility.
9. To conduct focus group meetings with college faculty, college students, and seminary students to solicit feedback concerning a new library.
10. To draft a library building assessment document in collaboration with the Library Planning Committee.

PERSONNEL

11. To institute a library staff development initiative (DIVE) and conduct a first-year evaluation.
12. To conduct annual library staff evaluations.
13. To continue designing the structure and content of a library intranet to improve staff workflow.

ADMINISTRATION

14. To conduct a comprehensive library inventory in the summer of 2008.
15. To sponsor (in conjunction with the Erskine Campus Bookstore) and host two book signings (Dr. David Grier in Fall 2007 and Mr. Bob Ackerman in Spring 2008).
16. To establish an account with an appropriate company as the library's primary standing order vendor. (*carry-over from 2006-2007*)

Library Assessment

These objectives will be assessed at the completion of the 2007-2008 academic year.