



## Director of the Library

### About Erskine College

At the heart of Erskine College is its Christian identity. The mission of Erskine College is to glorify God as a Christian academic community where students integrate knowledge and faith, equipped to flourish as whole persons prepared for lives of service, leadership, and influence through the pursuit of undergraduate liberal arts, graduate, and seminary education.

### Description

Responsible for the overall management of all library operations, including acquisitions, archives/special collections, cataloging/technical services, collection development, library information technology services, and public services.

### Responsibilities

- Report to the Provost of the College (or to the Dean of the College)
- Uphold the Mission and Vision of the College
- Plan, prepare, and manage annual library budget
- Identify, implement, and assess goals and objectives for the library as part of the College's accreditation process
- Supervise a staff of professional librarians, archivist(s), support staff, and part-time student workers
- Hire staff of professional librarians, archivist(s), support staff, and part-time student workers as needed
- Support the academic and research needs of the College and Seminary faculties
- Support College and Seminary students through location and acquisition of relevant and valid research materials that support students' education
- Present activity reports to the faculties of the College and Seminary and other constituencies
- Participate in library instruction and reference
- Oversee library improvements, additions, and/or upgrades in conjunction with the Mission and Vision of the College
- Participate with the College and Seminary faculties, including faculty meetings and committee work

- Represent Erskine College and Seminary and its libraries in local, regional, and national organizations and events
- Other duties and assignments as determined to be related to library operation and effectiveness

### **Qualifications**

- A personal relationship with Jesus Christ
- Commitment to Erskine's Vision and Mission
- Willingness to offer spiritual support to students and staff
- MLS or MLIS degree

### **Application Process**

To ensure full consideration, interested candidates should complete the online application, which can be found [here](#). In addition, please provide the following:

- Resumé
- Cover letter
- References (at least three)